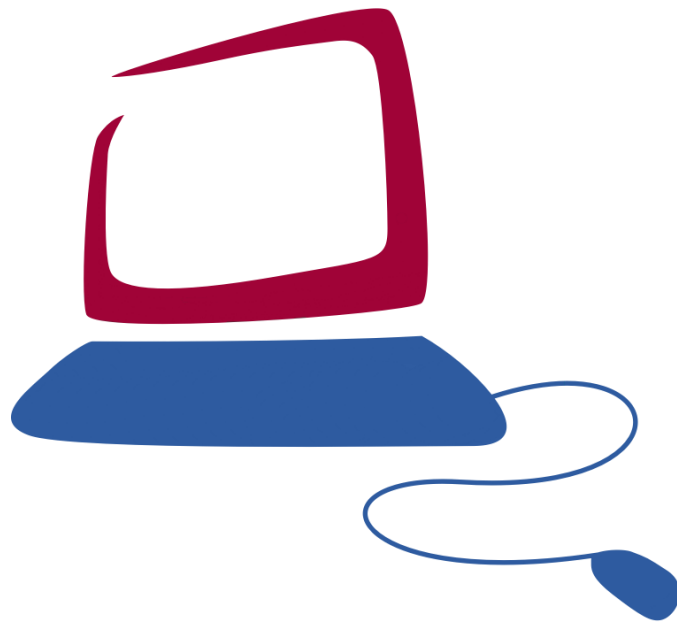




Information Technology Services



Quick Start Guide for Detroit Mercy's Emergency Alert System

Quick Start Guide Sections:

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Login

- Navigate to: www.getrave.com/login/udmercy
- Please use your **My Portal credentials** to log in.



SIGN IN

Username

Password

SIGN IN



[Forgot Password?](#)
[Activate Account](#)
[Need Help?](#)





Edit Name



- Click the Edit button to edit your name and/or language, if needed.



Thomas Kattering  Edit


xxxxxx@udmercy.edu

 **Mobile Phones**  Add

(1) (1) 1-800-744-xxxx Confirmed    


 **Voice Only Line Contacts**  Add

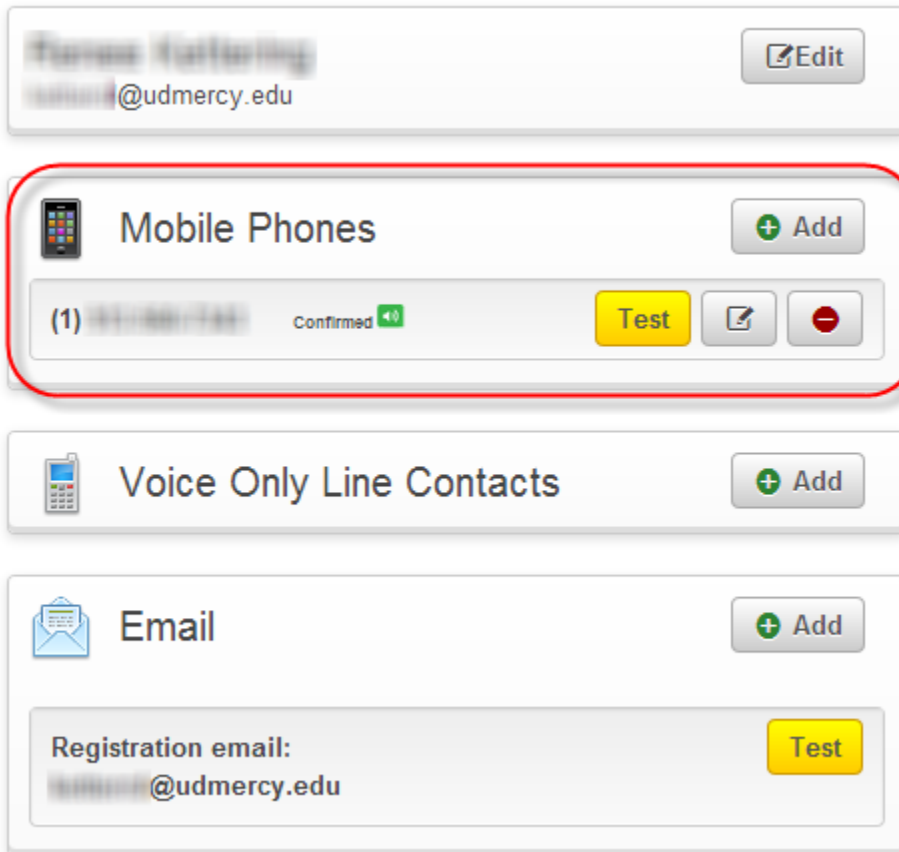
 **Email**  Add

Registration email:  Test

xxxxxx@udmercy.edu

Add New Mobile Phone

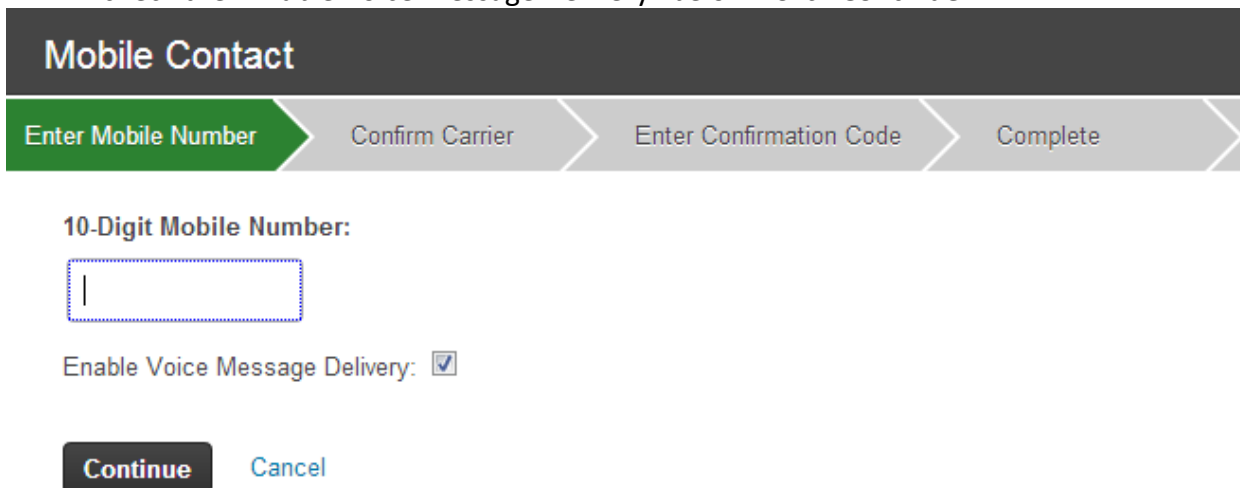
- Click on Add  to add a new mobile phone.



The screenshot shows a contact management interface with several sections:

- Phone Number:** A card showing a phone number (partially obscured) and an **Edit** button.
- Mobile Phones:** A card with a red border, containing a mobile phone icon, the text "Mobile Phones", an **Add** button, and a list of contacts. One contact is shown with a "(1)" indicator, a partially obscured number, the status "Confirmed" with a green checkmark, and buttons for **Test**, **Edit**, and **Delete**.
- Voice Only Line Contacts:** A card with a phone icon, the text "Voice Only Line Contacts", and an **Add** button.
- Email:** A card with an envelope icon, the text "Email", an **Add** button, and a "Registration email:" field with a partially obscured address and a **Test** button.

- Enter your mobile number. If you would like to receive voice messages in addition to text messages, check the "Enable Voice Message Delivery" below. Click **Continue**.



The screenshot shows the "Mobile Contact" setup screen with a progress bar and input fields:

- Mobile Contact** (Section Header)
- Progress Bar:** A sequence of steps: **Enter Mobile Number** (highlighted in green), **Confirm Carrier**, **Enter Confirmation Code**, and **Complete**.
- 10-Digit Mobile Number:** A text input field with a dotted border and a vertical cursor.
- Enable Voice Message Delivery:** A checkbox that is checked.
- Buttons:** **Continue** (dark grey) and **Cancel** (blue).

- Select your mobile phone carrier and click **Continue**.



Mobile Number: (513) 560-7343

Confirm your carrier

Verizon Wireless

[My carrier is not listed.](#)

Continue Cancel

- You will receive a confirmation code in a text message. Enter that code and click **Continue**.



Check your mobile phone. We have sent a text to 513-560-7343 .
If you have not received the text message containing a 4-digit code, [Click here to resend now.](#)
If the mobile carrier is incorrect, [Click here to modify.](#)


Confirmation code



Failure to receive a confirmation code during mobile registration may be due to a premium messaging block placed by your carrier. contact your carrier and ask to have messages from shortcode 07283 and 220787 delivered to your mobile device.



Delete Pending Number Resend Confirmation Code **Continue** Cancel





- Click **Done** to return to the main screen.



Voice Only Line Contacts



- Click on Add  Add to add a new voice only phone number. This phone number will not receive text messages.


 **Person**  Edit
[redacted]@udmercy.edu

 **Mobile Phones**  Add





(1) (1) [redacted] Confirmed    


 **Voice Only Line Contacts**  Add


 **Email**  Add



Registration email:
[redacted]@udmercy.edu 






Email



- You may Add  a new email address.
- To confirm that you can receive emails, click the Test  button.
- The Edit  and Remove  options are only available for addresses other than your primary Detroit Mercy address.


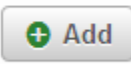
 **Person** 


 @udmercy.edu

 **Mobile Phones** 

(1)  Confirmed    

 **Voice Only Line Contacts** 

 **Email** 

Registration email:  @udmercy.edu 